

**JOE WARDY**  
MAYOR



**CITY COUNCIL**

**SUSAN AUSTIN**  
DISTRICT NO. 1

**ROBERT A. CUSHING, JR.**  
DISTRICT NO. 2

**JOSE ALEXANDRO LOZANO**  
DISTRICT NO. 3

**JOHN F. COOK**  
DISTRICT NO. 4

**DANIEL S. POWER**  
DISTRICT NO. 5

**PAUL J. ESCOBAR**  
DISTRICT NO. 6

**VIVIAN ROJAS**  
DISTRICT NO. 7

**ANTHONY W. COBOS**  
DISTRICT NO. 8

**SPECIAL CITY COUNCIL MEETING  
COUNCIL CHAMBERS  
FEBRUARY 23, 2004  
2:00 P.M.**

The City Council met at the above place and date at approximately 2:09 p.m. Mayor Joe Wardy present and presiding and the following Council Members answered roll call: Susan Austin, Robert A. Cushing, Jr., John F. Cook, Daniel S. Power, Vivian Rojas, and Anthony Cobos. Late arrival: Paul J. Escobar at 2:26 p.m. Absent: Jose Alexandro Lozano.

**AGENDA**

Regarding the City Manager position approved through the February 7, 2004 City Charter Election:

1. Overview Presentation
2. Discussion and action on retaining a National Search Firm
  - a. Discussion on role of the search firm
  - b. Discussion on process for hiring search firm
3. Discussion and action on subcommittee formations
  - a. Community Panel Subcommittee
  - b. Procedural Subcommittee
4. Discussion and action on future and regular meetings
  - a. Development of Preferred qualifications
  - b. Identification of other discussion and action items for future meetings

**1. Overview Presentation:**

Messrs. Adrian Ocegueda, Executive Assistant to the Mayor, and Rick Armendariz, Intergovernmental Affairs Officer, gave a Powerpoint presentation (on file in the City Clerk's office) and answered questions from and responded to comments made by the Council Members.

Mr. Jim Martinez, Chief Administrative Officer, provided additional information.

- 2. Discussion and action on retaining a National Search Firm
  - a. Discussion on role of the search firm
  - b. Discussion on process for hiring search firm

Ms. Lupe Cuellar, Deputy Assistant City Attorney, and Mr. Byron Johnson, Director of Purchasing, commented on the required bidding process for the hiring of a search firm and subsequent time line.

Mayor Joe Wardy asked Ms. Cuellar to research the appropriate method to pay a search firm and/or individual.

Representative Escobar stated that it would be prudent to inform the search firm and/or individual of the extent of assistance the City required.

Motion made by Representative Power, seconded by Representative Cushing and unanimously carried that the City Council of El Paso hire a search firm to look for a City Manager.

AYES: Representatives Austin, Cushing, Cook, Power, Escobar, Rojas and Cobos  
NAYS: None  
NOT PRESENT: Representative Lozano

Motion made by Representative Cushing, seconded by Representative Cobos and unanimously carried to reconsider the discussion and action on retaining a National Search Firm.

AYES: Representatives Austin, Cushing, Cook, Power, Escobar, Rojas and Cobos  
NAYS: None  
NOT PRESENT: Representative Lozano

Motion made by Representative Cushing, seconded by Representative Power and unanimously carried to authorize the firm, person or entity to conduct a national search for a City Manager.

AYES: Representatives Austin, Cushing, Cook, Power, Escobar, Rojas and Cobos  
NAYS: None  
NOT PRESENT: Representative Lozano

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- 4. Discussion and action on future and regular meetings
  - a. Development of Preferred qualifications
  - b. Identification of other discussion and action items for future meetings

Mr. Ocegueda responded that if Council desired, a Special Council Meeting could be scheduled for March 3, 2004 so that a National Search Firm could be selected.

Motion made by Representative Cobos, seconded by Representative Cushing and unanimously carried to adjourn this meeting at 3:38 p.m.

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APPROVED AS TO CONTENT:

  
Richarda Duffy Momsen, City Clerk